

- 4 Fill in the blanks with the correct words from the word bank.

Word BANK

collaborate dialogue issue reviewed successful

- The teacher wanted the meeting to be a(n) _____, rather than just a one-sided speech.
- Overall, the parent-teacher conference was _____.
- Simon's mother brought up a(n) _____ that upset her.
- The teacher _____ the student's academic progress.
- The students had to _____ on the group project.

- 5 Listen and read the teaching manual entry again. What should teachers ask parents during conferences?

Listening

- 6 Listen to a conversation between a teacher and a parent. Mark the following statements as true (T) or false (F).

- ___ Michael is making good progress with learning numbers.
- ___ The adults are concerned about the child's language skills.
- ___ The man does not find the tip sheet helpful.

- 7 Listen again and complete the conversation.

Teacher: Thanks for meeting with me. It's 1 _____ to have Michael in my class. He's such a friendly boy.

Parent: Oh, good.

Teacher: 2 _____ Michael's academic progress. He knows all his numbers.

Parent: He can reach fifty without 3 _____.

Teacher: That's very impressive. But I do have 4 _____ his language skills.

Parent: I know he struggles. I'm not sure 5 _____.

Teacher: It's just a 6 _____. I have some language tip sheets available. Would you like one?

Parent: Yes, please.

Speaking

- 8 With a partner, act out the roles below based on Task 7. Then, switch roles.

USE LANGUAGE SUCH AS:

That's very impressive.

I'm not sure ...

Would you like ...?

Student A: You are a teacher. Talk to Student B about:

- a student's personality
- where he or she does well
- where he or she struggles

Student B: You are a parent. Talk to Student A about your child.

Writing

- 9 Use the teaching manual entry and conversation from Task 8 to complete the teacher's notes for a conference.

Parent-Teacher Conference Notes

Student Name: _____

Successes: _____

Issues and Concerns: _____
