

4 Match the words or phrases (1-6) with the definitions (A-F).

- | | |
|---------------|-----------------|
| 1 __ aboard | 4 __ guardian |
| 2 __ relative | 5 __ dismissal |
| 3 __ sign out | 6 __ authorized |

- A allowed to do something
 B a person who is a part of another person's family
 C an adult who is responsible for a child's safety
 D in a vehicle
 E the act of allowing a person to leave an area or an event
 F to sign one's name on a sheet of paper to show that one is leaving

5 Listen and read the dismissal policies again. When can a relative pick up a student?

Listening

6 Listen to a conversation between a parent and a teacher. Mark the following statements as true (T) or false (F).

- __ Susan's mother can't pick up Susan from school.
- __ Susan's grandmother is authorized by the office.
- __ Susan usually rides the bus.

7 Listen again and complete the conversation.

Parent: Hi, this is Susan's mother. I'm calling to tell you Susan's grandmother will **1** _____ Susan today.

Student Teacher: Is Susan's grandmother registered with the office?

Parent: No, she isn't. I was planning on picking up Susan today. But I had to take my son to the hospital.

Student Teacher: I'm sorry. Unfortunately, we can't **2** _____ Susan with her grandmother.

Parent: Why not? I thought I just had to call to **3** _____ it.

Student Teacher: Susan's grandmother is not **4** _____ by the office. It's a legal restriction.

Parent: But this is an emergency. Susan can't ride the **5** _____. We live too close to school.

Student Teacher: I'm very sorry. I know this can be frustrating. Do you have any **6** _____ registered in the office?

Speaking

8 With a partner, act out the roles below based on Task 7. Then, switch roles.

USE LANGUAGE SUCH AS:

I'm very sorry.
I know this can be frustrating.
Unfortunately ...

Student A: You are a teacher. Talk to Student B about:

- who is allowed to pick up Student B's child
- who is not allowed to pick up Student B's child
- how you are sorry, but have to obey the policy

Student B: You are a parent. Talk to Student A about picking up your child.

Writing

9 Use the conversation from Task 8 to complete the dismissal policies for the office.

School Office

Dismissal Rules

Bus: _____

Pick up: _____

