

People

management

Essential

vocabulary

What types of management
do you know?

Types of management



Time
management



Line
management



Quality
management



Brand
management



Project
management



Time management

the skill of administering your time
so as to work effectively



Line management

direct management of staff



Quality management

managing systems so that each department works effectively and produces products of the required standard



Brand management

how a company tries to control its
brand and image



Project management

process of initialization, planning, execution,
monitoring and closure of the project

People

management



VERBS

- offer rewards/benefits
- incentivize
- show recognition
- empower
- delegate
- praise
- give/get feedback



verbs

- set goals
- prioritize tasks
- be a role model for someone
- offer the right terms and conditions
- engage / disengage
- motivate/ demotivate



verbs



TEAM MEMBERS

- autonomous
- creative
- easy-going
- extroverted/ introverted
- hard-working
- knowledgeable
- sociable



team



COMMUNICATION

- argue
- criticize
- evaluate
- praise
- facilitate
- chair
- hand over



verbs

- thoughtful
- formal
- reserved
- introverted
- concise
- personal
- extroverted



style

Thanks!



Any questions?

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